

RESERVATION OF ROOM

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 Switzerland

SENDER

BOOKING DEADLINE 17.01.16

Group name : **Tech Tour Growth Forum 2016 – 17.03.2016**

Surname : _____ **First name :** _____

Address : _____

Postcode : _____ **City / Country :** _____

Phone n° : _____ **Fax n° :** _____

Email address : _____

RESERVATION

Arrival date : _____ **Departure date :** _____

Category of room	Price per room and per day	Single	Double	Number of room
Classic room	CHF 260 breakfast included			
These rates include service and VAT. This rate is exceptional for this specific request.				





Supplements for second person:

Hot and cold Buffet breakfast: CHF 25.00 per person and per day
 City tax: CHF 2.80 per person and per day

Please note that rooms are available from 2.00pm on arrival date. You have the room until 12:00am on the departure date.

GUARANTEE

Details of your credit card to guarantee your stay:

<input type="checkbox"/>		Eurocard - Mastercard	<input type="checkbox"/>		Visa	Credit card number	_____
<input type="checkbox"/>		American Express	<input type="checkbox"/>		Diners	Expiry date :	____ / ____ Month / Year

Without credit card, the room will be guaranteed until 4:00pm. Beyond this period, the room will be cancelled.

Cancellation Policy:

The cancellations announced more than 8 weeks in advance will not be charged.

For the subsequent cancellation, here are the % of cancellation without fees based on the total room nights contracted:

From the signature of the contract until 8 weeks before arrival	100%
Between 8 to 4 weeks before arrival	50%
Between 4 to 2 weeks before arrival	40%
Between 2 weeks to 5 days before arrival	20%
Less than 5 days before arrival	0%

In case of no show, 90 % of the stay will be charged to you (for the entire stay).

We would like to inform you that the allotment is available until :

17.01.16

After this deadline, the reservation will depend on our availability.

For additional information please visit our website:

<http://www.moevenpick-lausanne.com>

Client's confirmation:

Confirmation of the hotel:

Date : _____

Date : _____

Signature : _____

Signature : _____